



DIRECTOR OF CATECHETICS & FAITH DEVELOPMENT

The Archdiocese of Winnipeg is seeking a Full-time Contract Director of Catechetics & Faith Formation to provide leadership, vision, and coordination for the catechetical and faith formation ministry of the Roman Catholic Archdiocese of Winnipeg. Rooted in the mission of evangelization and discipleship, the Director supports parishes, schools, clergy, catechists, volunteers, and families in fostering lifelong faith formation for children, youth, and adults.

Working closely with the Archbishop and reporting to the Office of Pastoral Services, the Director ensures that catechetical initiatives remain faithful to the teachings of the Catholic Church while responding to the pastoral needs of the Archdiocese.

The role seeks to develop all dimensions of Christian faith: knowing, celebrating, living, and praying, leading people into deeper communion with Christ and active participation in the life and mission of the Church.

Responsibilities:

Catechetical Leadership & Formation

- Provide leadership, direction, and support for parish and Archdiocesan catechetical initiatives, sacramental preparation programs, and adult faith formation.
- Coordinate and promote catechetical programs and resources throughout the Archdiocese.
- Develop and facilitate workshops, retreats, formation sessions, and educational opportunities for catechists, volunteers, ministry leaders, youth, adults, and families.
- Evaluate catechetical programs and recommend improvements where needed.

Event Coordination & Formation Opportunities

- Coordinate Archdiocesan catechetical events, including Confirmation Rallies, Rite of Election, catechist formation days, and retreats.
- Collaborate with Archdiocesan ministries, clergy, parish staff, schools, and volunteers to support integrated faith formation and evangelization efforts.
- Participate in the monthly Pastoral Services Team meetings and support Synod implementation priorities related to catechesis and adult faith formation.

Administration & Compliance

- Develop and monitor the departmental budget.
- Maintain records, communications, registrations, and event logistics.



Qualifications & Skills

- Practicing Roman Catholic in good standing with the Church and committed to the sacramental life and teachings of the Catholic faith.
- Experience in catechetical leadership, parish ministry, diocesan ministry, or faith formation.
- Proficiency with Microsoft Office, Google Workspace, presentation software, and online meeting platforms.
- Ability to work evenings and weekends as required.
- Valid driver's license and access to a vehicle for parish visits and events.
- Criminal Record Check and Child Abuse Registry Check required upon hire.
- Adherence to all Archdiocesan policies and procedures, including Safe Environment protocols.
- Legally entitled to work in Canada.

Preferred Assets

- Degree or formation in theology, catechetics, pastoral ministry, religious education, or related field preferred.
- Experience facilitating adult faith formation and catechist training.
- Familiarity with catechetical programs such as Catechesis of the Good Shepherd, Word of Life, Finding God, Pflaum Gospel Weeklies, or Journey of Faith.

Compensation and Benefits:

- Employment Type: Full-time, Term.
- Schedule: Flexible, hybrid (1day/week remote).
- Salary: Competitive salary based on experience and education
- Free on-site parking
- Paid sick, personal, bereavement and other paid leaves.
- 3 weeks' vacation in the first year.
- Health and Dental Benefits with RRSP match after probation.
- Supportive and collaborative workplace culture with a strong sense of mission.

Application Process

Interested applicants are invited to submit:

- Cover Letter
- Resume
- Two references (including current parish priest)

Please submit applications to hr@archwinnipeg.ca with the subject line: **Director of Catechetics & Faith Formation**.

Applications will be accepted on a rolling basis. Only shortlisted candidates will be contacted.