



Job POSTING Assistant Cook, St-Malo Catholic Camps

In a spirit of prayer and service, kitchen staff and volunteers are responsible for planning, preparing and serving meals. Tasks also include storing food and kitchen cleanliness. The kitchen must be thoroughly cleaned at the end of the camp season.

Responsibilities include:

- Assisting the Head Cook (HC) in managing kitchen and kitchen staff – cooking, ordering, serving, menu planning, dishwashing, and management of volunteer cooks;
- Assisting HC in instructing counselors and campers on how to wash dishes & clean the dining room;
- Assisting HC in training kitchen staff and volunteers on basic food handling;
- Ensuring that volunteer cooks respect safe food handling and cleanliness guidelines;
- Ensuring that kitchen staff and volunteers abide by other camp policies. Report issues of concern to the HC who will see to staff /volunteer discipline;
- Washing dishes and serving food only once meal planning, managerial tasks, and cooking are completed;

Background checks and Conduct Expectations

- The AHC does not necessarily need to be a practicing catholic. The AHC must, however, be respectful of the S.M.C.C's Catholic values and atmosphere. Note that a kitchen staff or volunteer designated for kitchen spirituality will be leading daily prayer;
- The AHC is expected to abide by the standards of conduct and other policies outlined in the S.M.C.C Kitchen Manual;
- The AHC will agree to submit a Criminal Record check and a Child Abuse Registry check;
- Please note that this contract will be suspended or terminated if the safety or wellbeing of campers, staff, and/or volunteers is seriously compromised due to the AHC's fault. Camp policies re: disciplinary action is available upon request.

Benefits

- Free room and board during term.

Training

- Orientation to camp policies will be provided during training week;
- AHC will receive training and direction from HC.

All interested candidates should contact Catherine Jeanson, Camp Director, to request an application form: catherine@catholicway.net. Salary will be negotiated.

We are leaders in the New Evangelization.
We invite young people to know and follow Jesus.
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