



Job POSTING

Head Cook, St-Malo Catholic Camps

In a spirit of prayer and service, the Head Cook will be responsible for planning, preparing and serving meals. Tasks also include storing food and kitchen cleanliness. The kitchen must be thoroughly cleaned at the end of the camp season.

Responsibilities include:

- Managing kitchen and kitchen staff – cooking, ordering, serving, menu planning, dishwashing, and management of volunteer cooks;
- Working with Assistant Head Cook towards all goals;
- Instructing counselors and campers on how to wash dishes & clean the dining room;
- Training kitchen staff and volunteers on basic food handling;
- Ensuring that staff and volunteer cooks respect safe food handling and cleanliness guidelines;
- Ensuring that kitchen staff and volunteers abide by other camp policies. Report issues of concern to the Camp Director who will see to staff/volunteer discipline;
- Washing dishes and serving food only once meal planning, managerial tasks, and cooking are completed;
- Providing feedback throughout the summer and evaluating staff and volunteer cooks at summer's end;
- Obtaining Food handler's certification prior to commencement of service at camps.

Background checks and Conduct Expectations

- The Head cook does not necessarily need to be a practicing Catholic. The head cook must, however, be respectful of the S.M.C.C's Catholic values and atmosphere. Note that a kitchen staff or volunteer designated for kitchen spirituality will be leading daily prayer;
- The Head Cook is expected to abide by the standards of conduct and other policies outlined in the S.M.C.C Kitchen Manual, Policies and Procedures Manual, and in the Staff Code of Conduct;
- The Head cook will agree to submit a Criminal Record Check and a Child Abuse Registry Check;
- Please note that this contract will be suspended or terminated if the safety or wellbeing of campers, staff, and/or volunteers is seriously compromised due to the AHC's fault. Camp policies re: disciplinary action is available upon request.

Benefits

- Free room and board during term;
- Food handler's certification at no cost for the candidate.

Training

- The Head Cook must have successfully completed the City of Winnipeg Food Handler Training Program (or equivalent). Certification must be current, shown to Camp Director and posted in the kitchen;
- Orientation to camp policies will be provided during training week.

All interested candidates should contact Catherine Jeanson, Camp Director, to request an application form: catherine@catholicway.net. Salary will be negotiated.

We are leaders in the New Evangelization.
We invite young people to know and follow Jesus.
t.: 204.347.5396 - f.: 866.636.7783 - camps@catholicway.net - www.catholicway.net